



## **JOB DESCRIPTION**

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**Title:** Seasonal Laborer

**Type:** Full-time

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### **Job Summary:**

Assist in a variety of unskilled and semi-skilled manual labor tasks assigned in the construction and maintenance of parks, athletic fields, City Facilities, streets, water and wastewater infrastructure.

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### **Essential Functions:**

1. Perform the maintenance, repair, and continual improvement of City parks and recreation facilities; street maintenance, repair, and construction projects, including concrete and asphalt replacement, traffic painting, and sign work; or preventative maintenance on system equipment and facilities.
2. Perform weed removal, tree trimming, and litter control as directed. Control unwanted vegetation on City property.
3. Perform building maintenance, cleaning park buildings and restrooms, playground equipment maintenance, and maintenance and preparation of athletic fields.
4. Perform manual labor including, digging, lifting, and breaking pavement under varying weather conditions while exposed to dampness, odors, dust, electrical, mechanical, and traffic hazards.
5. Operate power equipment including, but not limited to: air compressors, jack hammers, pavement breaker, pick, various wrenches, and various types of pumps.
6. Operate skid loaders, loaders, tractors, and other equipment, with and without attachments. Operate handheld trimmers, chain saws, post hole drivers, welders, and other similar machines.
7. Assist in the performance of regular and unscheduled maintenance and repairs on all equipment and machinery. Report malfunctioning equipment to supervisor. Operate all machinery and City vehicles in a safe manner, according to the manufacturer's operation manual.
8. May be required to work extended hours, including nights and weekends, during natural disasters, declared disasters, Czech Days, other community events, ball tournaments and other similar events.

9. Perform duties in extreme weather conditions.
10. The employee must work the days and hours necessary to perform all assigned responsibilities and tasks. Must be available (especially during regular business hours or shifts) to communicate with people or organizations with whom interaction is required to accomplish work and employer goals.
11. The employee must be punctual and timely in meeting all requirements of performance, including, but not limited to, attendance standards and work deadlines; beginning and ending assignments on time; and scheduled work breaks, where applicable.
12. Perform other duties as assigned.

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**Requirements:**

- Must possess a valid driver's license and maintain an insurable driving record.
- Must be at least eighteen (18) years of age.
- Ability to work independently and stay on task.
- Ability to work in a team environment.
- Ability to assess a situation and use judgement in responding.
- Ability to carry out assignments through oral and written instruction.
- Ability to bend, climb, stoop, and sit or stand for long periods of time.

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**Disclaimer:**

This job description is intended to convey the general scope and nature of the job and level of work performed for individuals with this job title. However, the job description is not intended to be an exhaustive list of all qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position.